



## **RESIDENTIAL LAWN MAINTENANCE AGREEMENT TERMS AND CONDITIONS**

1. Scope of Work
  - a. Terra Bites Lawn Service, LLC will be referred to as “Contractor”.
  - b. Contractor will furnish all necessary materials, equipment and labor to perform the agreed scope of work.
  
2. Service Agreement Period, Renewal, and Work Days
  - a. The period of service will be from January 1<sup>st</sup> through December 31<sup>st</sup>
  - b. The agreement will be automatically renewed each year until cancelled by Customer or Contractor.
  - c. Service will be performed typically on Monday through Saturday.
  
3. Contractor’s Personnel
  - a. Each employee, including supervisors, managers, equipment operators, and general laborers, shall be in uniform (i.e., hat and/or shirt with company logo) at all times.
  
4. Customer Requirements
  - a. Customer is not required to be at home during the service, but the service area must be accessible and free of obstructions (lawn furniture, toys, trash, etc.) prior to the scheduled visit.
  - b. All pets must be secured as to pose no threat to service personnel.
  - c. Lawns with excessive pet waste (feces) will be subject to an additional \$10 fee per service visit, or the Contractor may elect not to service the areas of pet waste.
  
5. Billing and Payment
  - a. Customer will be invoiced on the 20<sup>th</sup> of each month for the upcoming month of service.
  - b. Invoices will be sent via primarily via email. Invoices will be sent via US Mail if requested by the customer.
  - c. Payment is due by the 1st of each month.
  - d. Payments not received by the 1st of each month will incur a 10% Late Fee.
  - e. If payment is not received within 30 days from the due date, services will be suspended until payment is received.
  - f. If payment is not received within 45 days from the due date, services will be terminated and collection actions will commence for any amounts due.
  - g. Payment methods will be clearly shown on each invoice and at this time include all major credit cards, PayPal, cash, checks, money orders, and bank transfers.
  - h. Returned checks will incur a \$25 fee and future payments by check will not be allowed.

6. Insurance and Licenses
  - a. Contractor will maintain proper insurance and licensing in accordance with the laws of the State of Georgia, and other local laws and regulations.
7. Cancellation
  - a. Customer may cancel the service agreement by giving 15 days of notice prior to the desired cancellation date.
  - b. Customer will receive a final invoice for all amounts due.

### **SPECIFICATIONS FOR WORK TO BE PERFORMED**

1. Mowing Service
  - a. Grass shall be mowed per the agreed schedule (as weather permits), to maintain an appropriate even height for the type of grass and season to ensure a well-manicured and healthy appearance. NOTE: to maintain a healthy lawn, Contractor will only remove a maximum of 1/3 of the grass height per visit, in accordance with published industry standards.
  - b. Mowing will be done via mulching or side-discharge.
  - c. Mowing outside of the normal growing season will be conducted as necessary to maintain a well-manicured appearance.
  - d. Trimming (weed-eating) around all street signs, lamp posts, fences, and any other obstructions shall be conducted as needed to maintain a well-manicured appearance.
  - e. All sidewalks and curbs, to include driveways and ground level patios, shall be edged with a mechanical metal blade edger every two weeks.
  - f. All sidewalks, curbs, driveways and ground level patios shall be blown clean of all grass cuttings, dirt, and debris at each visit.
2. Shrub and Bush Maintenance (if included)
  - a. Shrubs and bushes shall be trimmed/maintained per the agreed schedule to maintain an appropriate height and shape for each plant.
  - b. Trimmings shall be collected and disposed of on the Customer's property or hauled away, per the details of the scope of work.
  - c. Contractor will only remove a maximum of 1/3 of the plant's green growth per visit, in accordance with published industry standards.
3. Initial Cleanup (if needed)
  - a. Additional service may be required to bring Customer property up to an appropriate level before regular service visits can begin.
  - b. This work will be agreed to beforehand and invoiced separately.
4. Fertilization and Weed Control Service
  - a. Refer to Separate Document for Full Description
5. Other services can be performed at additional charge, including:
  - a. Pine Straw and Mulch Installation
  - b. Leaf Removal (if required beyond the normal "off-season" service visits)
  - c. Core Aeration
  - d. Landscape Projects